

From: Kingsley Adjei
Sent: 15 January 2024 20:16
To: Esther, Chan
Cc: Business Licence; Legister, Linda
Subject: Re: CONSULT: New Premises - Palm Island Lounge, 1 Craven Park Road, NW10 8SE - 30411

Dear Esther,

Please find below the answers to your questions. Sorry for the late response.

However, I have made changes to the solicitors handling my case. These changes were only made on Monday 12/01/2023.

I will provide further details of the new solicitors before the end of this week.

Operating Schedule

- Please can you provide evidence of how you reached the capacity of 60-80 people?

When the risk assessor arrived in August, he verbally recommended the capacity based on the property's square feet. The number of people permitted in the premises at one time (including staff) shall not exceed 80 people for both inside and outside of the premises. He also provided a checklist of all the tasks that needed to be completed before he returned for the assessment. The work has to be fully finished, in order to assess the accuracy and have a clear view of the area of any risk and hazards.

Nonetheless, the planning team approved our request to install a Live gas pipe on the property by Cadent from January 15, 2024, to January 17, 2024. British Gas will come in after for the meter installation and a gas engineer will be in to do the final works which is ventilation extraction and canopy. I will arrange for the risk assessor to return once the gas work is completed to reevaluate the fire risk assessment and capacity.

Upon his return if the capacity needs to decrease or stay the same we will make adjustments to current condition.

Until the risk assessor has certified the premises' capacity in writing and all necessary work has been completed and signed off, no licensable activities may be conducted at the premises. This may be amended by the licensing body by a clause stating that the business will not open until the further risk assessment is finished and signed off.

If the application is granted and the risk assessment has been fully completed. This condition will override existing condition and evidence will be sent to the licensing authority before we operate the premises

- **How many tables and chairs can the restaurant hold?**

This hasn't fully been determined yet as there are on going works which we will confirm the exact number when the risk assessment is done again and we will attach a copy of the capacity to the licensing authorities.

- **What type of cuisine will you provide?**

West African traditional cuisine and Mediterranean cuisine.

- **Will alcoholic drinks be served with a substantial meal only?**

Alcohol will be served with substantial meals only

- **Will you permit vertical drinking?**

Vertical drinking will not be permitted, everyone will be seated while having a drinks as all customers will be shown to their table, where the supply of alcohol and substantial meal will be served by waiter or waitress service only.

We will also provide chairs and table at the rear garden to facilitate alcohol being served with substantial meal.

- **Will you employ SIA staff and how many do you intend to employ?**

SIA Staffs will be employed, in the beginning we will have 2 SIA door supervisors will be present at the entrance. However, we can request the company to get more staffs if there's a need be.

- **Will the ID scanner be used throughout the operating hours or only specific hours?**

The ID scanner will be used throughout our operational hours as no one under the age of 18 is permitted on the premises unless escorted by an adult. Customers will also be required to show their ID again if a member of staff believes they look younger than 18 years old age before alcohol is served.

Where by the only form of identification that will be acceptable is drivers license or passport.

- **Who will be responsible for scanning your patrons?**

SIA door supervisor will have the duty of checking IDs at the main entrance to avoid children under 18 years old if not accompanied by adult from entering inside the premises.

However, waiters/waitresses will also ask again before serving alcohol as challenge 25 will be operated in the premises.

- **Will you be on site to manage the premises on a daily basis?**

Kingsley will be on site every day on the premises and the days he won't be on the premises i.e. emergencies or illnesses, the second DPS as well as the manager will be present.

Licensable Activities

- **Proposed Hours - You have listed Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days as seasonal variations and non-standard timings, however you have not specify the proposed times. If you wish extend the timings, the consultation period will restart. Please confirm how you wish to proceed?**

We prefer not to increase the operational hours we would like to keep it the same.

However, Seasonal Variations Christmas Day, Christmas eve, Summer months, Easter, Good Friday, Bank Holidays and Independence days, When falling on Sunday will follow the same operational hours on Saturday from 14:00 until 00:00

Requested Hours Open to the public

Sunday - Thursday 14:00 23:30

Friday - Saturday 14:00 00:00

- **Regulated entertainment - If you intend to host events, please describe nature of the events?**

We can confirm we won't be hosting any event as it's a restaurant.

- **Will the events be run by a promoter or in house staff?**

Events will not be hosted at the premises

- **How often do you intend to host events?**

Events will not be hosted at the premises

- **Will you provide facilities for dancing?**

We will not provide dancing facilities as everyone will be required to be seated to enjoy their time at the premises

Plan

- Please confirm if you intend to use the rear garden for licensable activities?

I can confirm that we will be using the rear garden for licensable activities.

This will be between non-licensable hours.

Everyone will be in the building after 9:30 on Sunday to Thursday and 10pm on Friday and Saturday as we will be closing the outside area to not disturb neighbours/residents.

- **Are there residents living in the flat above and behind the premises?**

Yes, I can confirm there are residents living above and behind the premises. Which means the rear garden will be closed at 9:30pm on Sunday to Thursday and 10pm on Friday and Saturday to avoid disturbances.

Lease

- **Have you signed the lease and how many years?**

The lease has been signed and it's for 10 years and has been registered to land registry by Robinsonwilson solicitors

- **Are you the business rate payer?**

Yes I can confirm, Kingsley Adjei is the business rate payer.